

Margaret Mead Junior High



Parent and Student Handbook 2011-2012

Margaret Mead Junior High
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MARGARET MEAD MISSION

It is the mission of Mead to ensure the academic success and social-emotional growth of all of our students.

MARGARET MEAD VISION

Parents and Community

Community members (parents, residents, businesses, government, etc.) partner with the school to support student learning and positive behavior. The Mead community will:

- use various forms of communication to share information.
- encourage and provide opportunities for volunteers and partnerships with the school.

Climate:

Mead establishes and supports a safe and positive climate. The Mead community will:

- treat everyone as a valued member.
- celebrate achievements and accomplishments.
- maintain an environment conducive to learning.
- treat everyone with courtesy, dignity, and respect, while maintaining all necessary confidences.

Professional Learning Community:

All staff members continually and collaboratively work for the benefit of the students. All Mead staff will:

- be dedicated to continuous learning and student achievement.
- commit to continuous improvement with knowledge, purpose, and efficiency.
- come together for the benefit of the students.
- seek appropriate resources and support.

Curriculum, Instruction, Assessment:

Students are provided a common and viable curriculum with a variety of interventions/enrichment to meet their needs. The Mead staff will:

- utilize data to drive instruction.
- set high expectations identified in essential outcomes.
- be knowledgeable about best practices of instruction and assessment.
- foster culturally responsible and responsive students.

Student Learning:

Mead differentiates instruction to meet the needs of each student. Mead students will:

- create, reflect, and revise achievement goals.
- participate in regular and timely interventions.
- be safe, respectful, and responsible.
- strive to meet high expectations.

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Welcome from the Principal and Assistant Principal

Dear Parents and Students,

Welcome to another exciting year of learning at Margaret Mead Junior High. Our school is committed to educating children academically, emotionally, and socially.

Our staff is consistently striving to meet the needs of ALL our students. Differentiation will be a part of all our academic efforts. The process of differentiation is one way to meet the individual needs of our students; this process challenges us to think about our instructional approaches. As a result, special intervention programs are in place to close the achievement gap of struggling students, while those students who are advanced take advantage of accelerated or enriching opportunities to expand learning in various content areas.

Strong academic achievement is a priority for the entire Margaret Mead learning community. Our students are exposed to a number of learning opportunities, such as reading instruction through a balanced literacy approach and a wide range of extracurricular activities to encourage the development of well-rounded students. Mead Junior High sponsors more than two dozen clubs/activities, which help enhance our students' school experiences.

In order to promote a learning partnership between the Mead staff and community, our PTA provides many entertaining and exciting events: for the students—Pizza Tuesdays, Hot Lunch Thursdays, author visits, motivational speakers, Reading Incentive Programs, Science Olympiad; for the staff: Teacher Appreciation Week; for the community—Family Dinner Nights, and a number of other events at night for parents and students.

As you read through this handbook, you will learn about the Margaret Mead Junior High educational program and expectations we have for all students. We are proud of our students, staff, and school and we look forward to celebrating our successes throughout the school year!

Sincerely,

Dr. Peter Hannigan
Principal

Ms. Jillian Gajewski
Assistant Principal

PTA:

The Parent Teacher Association (PTA) is a membership organization. We rely on our members to contribute their time and skills to our school. Every person who joins the PTA is giving something special to his or her child but also the entire school community benefits as well. We are dedicated to providing programs and events that strengthen the Mead school community.

The PTA consists of an executive board of elected officers in addition to volunteer chairpersons of a number of committees, which include:

- Cultural Arts
- Elementary Scholarships
- Family Dinner Nights
- Fun Foods & Hot Lunch
- Health & Safety
- Science Olympiad

Everyone is invited to attend PTA meetings held on the second Monday evening of each month, August through May at 5:30 p.m. A Teacher Representative is present at each PTA meeting and shares the many happenings of each grade level. Also, the Principal and Assistant Principal attend the meetings and parents receive vital information concerning our school.

The school newsletter, *The Mustang Express*, is a PTA publication that is sent home electronically monthly; it will provide your family with important school and PTA information.

The Mead PTA encourages a community spirit among parents, teachers and students. Our members coordinate many programs that are enjoyed by our students throughout the school year to support education and promote parental involvement. Parents and teachers are urged to join this volunteer organization and participate in its activities.

Standardized Testing Schedule:

Standardized testing provides valuable information about student's academic achievement levels. Scores can be used to monitor a student's progress throughout his/her schooling.

No single test can provide a complete picture of a student's achievement! Classroom performance, teacher observation, and other tests help provide additional

information about your student. Questions about your student's test results should be directed to your student's content area teacher or the school principal.

The best preparation for your student to take any standardized test is to have a good night's sleep and a nourishing breakfast! In addition, encourage your student to do his/her best when taking these tests.

MAP TESTING

MAP is an adaptive assessment covering reading and math. Using a computer, all students in 7th and 8th grade will take the MAP tests in the fall, winter, and spring. Teachers will use MAP scores throughout the year to measure student growth in reading and math, and score reports will be sent home to parents following each administration. Students will be asked to set growth goals on these assessments and reflect regularly upon their progress towards these goals. MAP assessments are scientifically based tools that are reliable and valid, which provide immediate feedback as to how students are progressing over time. They help our teachers plan effective instruction based on the individual needs of the student.

2011-2012 Testing Schedule

Mead Assessment Timeline 2011-2012

	September	November	December	January	February	March	April-May
7th Grade	MAP (9/6 – 9/26) AIMSweb Benchmarking : (8/29 - 9/16) -50% * ORF	MAP (11/28 – 12/16) AIMSweb Benchmarking : (11/28 – 12/16) -50% * ORF	MAP (11/28 – 12/16) AIMSweb Benchmarking : (11/28 – 12/16) -50% * ORF	ACCESS (1/9-2/10)	ACCESS (1/9-2/10) IAA (2/20- 3/16)	ISAT (3/5-3/16) *Reading *Math *Science IAA (2/22-3/18)	MAP (4/23 – 5/11) AIMSweb Benchmarking : (4/9 – 4/30) -50% * ORF
8th Grade	MAP (9/6 – 9/26) AIMSweb Benchmarking : (8/29 - 9/16) -50% * ORF	MAP (11/28 – 12/16) AIMSweb Benchmarking : (11/28 – 12/16) -50% * ORF	MAP (11/28 – 12/16) EXPLORE (12/3) AIMSweb Benchmarking : (11/28 – 12/16) -50% * ORF	ACCESS (1/9-2/10)	ACCESS (1/9-2/10) IAA (2/20- 3/16)	ISAT (3/5-3/16) *Reading *Math *Writing IAA (2/22-3/18)	MAP (4/23 – 5/11) AIMSweb Benchmarking : (4/9 – 4/30) -50% * ORF

Attendance:

To create a successful school year for students and teachers, attendance and punctuality are very important. Students who are absent miss a great deal of classroom instruction. Regular, daily attendance is a key factor for school success and is required by law. Unnecessary absence from school may have a negative affect on a student's attitude, work habits, and progress. However, students who are ill should not be sent to school for their own good and the welfare of others.

Please call 847-357-6002 by 9:00 a.m. each day your student must be absent. Please make every effort to schedule vacations and medical appointments around the school calendar.

Requests for homework when a student has been absent **three or more** consecutive days should be made to the school office before 8:30 a.m.; homework will be available in the office after 2:15 p.m. Students may check the Mead website at MEAD.sd54.org , for homework or email a teacher.

Contacting Staff Members:

During school hours, 7:30-2:15, you may leave a message on a staff member's voice mail. If your phone call requires immediate attention, please press 0 during the message or call the main office.

Each staff member also has an email address. You can obtain their email and direct phone number by going to our website at

<http://web54.sd54.k12.il.us/schools/mead/staff.htm> - Mead website

<http://sd54.org> - School District 54 website

School Arrival and Dismissal Procedures:

SCHOOL HOURS:

Monday, Tuesday, Thursday, Friday:

1 st Bell.....	7:30 a.m.
School Begins.....	7:35 a.m.
Lunch.....	10:38 a.m. - 12:01
School Ends.....	2:15 p.m.

Wednesday:

1 st Bell.....	7:30 a.m.
School Begins.....	7:35 a.m.
Lunch.....	10:37 a.m. - 11:48
School Ends.....	1:45 p.m.

STUDENT DROP OFF/PICK UP

The following are procedures which have been established because student safety is our primary concern. We understand that some procedures may inconvenience you, but as stated above, safety is our primary concern.

- There is no adult supervision prior to the 7:30 a.m. bell. Therefore, students should arrive at school no earlier than 7:25 a.m. (unless coming early with an authorized morning pass provided by a teacher for extra help).
- Students being *dropped off by car* on Biesterfield or *walking to school* will assemble by the main entrance door 1 until the 7:30 a.m. bell. Please be careful where you park and drop off your children. Parking too close to a crosswalk can restrict pedestrian visibility and result in a ticket. All students should exit cars from the passenger side of the car only. All students should cross the street only at the crosswalk.
- On dangerously cold winter days, students who arrive before the 7:30 a.m. bell will be let in to the school immediately upon arrival before the 7:30 a.m. bell.
- Students *taking a bus* will be kept on their bus until the 7:30 a.m. bell after which they are to come directly into the school either through main entrance door 1 or entrance door 3 (also on the north end of the building).
- State law requires bus drivers to use their stop signs when children are entering and leaving the bus. Driving through the stop sign can result in a ticket. This also holds true when students are exiting buses in the Mead parking lot. No cars should be moving when the buses are loading and unloading students in the Mead parking lot.
- For safety reasons when busses are present, the Mead parking lot is *CLOSED* for car drop off during arrival 7:15-7:35 and for car pick up during dismissal 2:00-2:20 p.m.

Student safety is our top concern. By following all posted signs and driving regulations we can keep our children safe and help you avoid unnecessary tickets. The police do patrol our area and they do issue tickets. The entire Mead staff appreciates your patience and cooperation as we strive to provide a safe learning environment.

LEAVING SCHOOL

Students are not authorized to leave school property during regular school hours

unless they are signed out by a parent or other authorized person. A parent must come to the school office to sign out his/her student and may be asked to provide identification. **Students will be dismissed through the office and only to adults who are listed as an emergency contact.**

SCHOOL CALENDAR

Schaumburg Community Consolidated School District 54 **School Calendar for August 2011 - June 2012**

AUGUST

- 22 Full-day Institute Day - NO SCHOOL
- 23 Full-day Institute Day - NO SCHOOL
- 24 First day of classes for regular and special education students in grades 1-8
- 29 First full day of attendance for kindergarten and early childhood students

SEPTEMBER

- 5 Labor Day Holiday- NO SCHOOL
- 21 Half-day Inservice Day - NO SCHOOL IN AFTERNOON

OCTOBER

- 6 Half-day Parent-Teacher Conferences - NO SCHOOL IN AFTERNOON
- 7 Full-day Parent-Teacher Conferences - NO SCHOOL ALL DAY
- 10 Columbus Day Holiday - NO SCHOOL

NOVEMBER

- 10 End of first trimester
- 11 Veteran's Day Holiday - NO SCHOOL
- 23 Non-attendance Day - NO SCHOOL
- 24 Thanksgiving Break - NO SCHOOL
- 25 Thanksgiving Break - NO SCHOOL

DECEMBER

- 16 Winter break begins at end of day

JANUARY

- 3 School resumes
- 12 Half-day Parent-Teacher Conferences - NO SCHOOL IN AFTERNOON
- 13 Full-day Parent-Teacher Conferences - NO SCHOOL ALL DAY
- 16 Martin Luther King, Jr. Day Holiday - NO SCHOOL

FEBRUARY

- 8 Half-day Inservice Day - NO SCHOOL IN AFTERNOON
- 20 Presidents Day Holiday - NO SCHOOL
- 24 End of the second trimester

MARCH

- 23 Spring Break begins at end of day

APRIL

- 2 School resumes
- 6 Non-attendance Day - NO SCHOOL
- 17 Third mid-trimester

MAY

2 Half-day Inservice Day - NO SCHOOL IN AFTERNOON

28 Memorial Day Holiday - NO SCHOOL

JUNE

1 Student Non-attendance Day - NO SCHOOL

5 End of the third trimester

5 Last day of school (if no emergency days are used)

PLEASE NOTE: Beginning August 24, 2011, every Wednesday is designated for staff development. Students are dismissed 30 minutes early.

Parent/Visitor Procedures

We welcome your visit to our school. For security purposes, all exterior doors to the building are locked at all times. You must enter the building through the main entrance. Please ring the doorbell to the right of the front set of doors. A bell rings inside the office and a staff member will release the door lock. When you hear the click, you will be able to open the door, enter the building, and report to the office.

All visitors must enter the office, sign in, and wear an identification badge while in the building during regular school hours. There are different sign-in books in the office. If you are having a meeting with a staff member, please sign in the "guest" notebook located on the front counter.

Mead visitors are welcome to use the washrooms located in the main hallway area. Please ask personnel in the main office to direct you to them should you need one. Items for students such as lunches, notes, messages, instruments, or homework will be delivered to students during lunch or after school from the office. Please do not take items directly to classrooms.

Student Behavior Expectations:

The Mead staff has developed the Mead Stampede, which are three short rules that we expect everyone in the Mead community to abide by.

They are:

- **BE RESPECTFUL**
- **BE RESPONSIBLE**
- **BE SAFE**

It is our goal to make the understanding of the Mead Stampede as clear and easy for the students as possible. The behavior matrix included shows you the actual rules for various places in the school and on the school grounds. In a positive manner, the matrix tells students what to do and how to behave in order to abide by these three rules in the various areas of our school. The matrix is posted in each student's assignment notebook, classroom, and in areas around the school.

Please take time to go over and review this matrix with your student(s). We suggest placing the matrix in a visible spot in your home so your family can refer to it when necessary.

Mead Behavioral Matrix --- See Table 1

STUDENT DRESS GUIDELINES

We believe that students at Margaret Mead Junior High should take pride in their appearance, and dress in such a way that they are positive representatives of our school. Appropriate clothing should be conducive to learning and compatible with a productive educational environment.

Keep in mind, the way we dress conveys a message. What message do you want your student to send?

Based on these beliefs, the following are inappropriate during school hours at a junior high:

- Revealing clothing such as bare midriffs, bare backs, spaghetti straps,
- Pants and shorts that cannot be worn at or above the hips. No excessively baggy pants;
- see-through fabrics, low-cut tops, low-riding pants, short shorts, or short skirts;
- Outdoor clothing such as coats, jackets, and vests;
- Head wear such as hats and bandanas (except head wear worn due to religious affiliation);
- Clothing with inappropriate slogans or pictures such as depictions of drugs, alcohol, tobacco, gangs, vulgar language, or violence;
- Excessive make-up, including brightly colored hair dyes or sprays and hair/body glitter;
- Shoes that could pose a safety hazard such as platform shoes, or Heelis (Shoes with wheels).

In summary, students should come dressed for school in clothing that is modest, suitable for school activities, and reasonable for the purposes of maintaining health, reducing distractibility, and increasing safety in the school. Suitability of clothing for school is subject to the judgment and discretion of school staff members.

Thank you for your support in helping our students develop a sense of responsibility for dressing and grooming appropriately!

BICYCLES, SKATEBOARDS, IN-LINE SKATES, SCOOTERS

Our primary concern is for the safety of ALL students.

- Students are not permitted to ride bicycles, skateboards, roller blades, roller skates, scooters, or other wheeled devices on school property between the hours of 7:15 a.m. and 4:30 p.m.
- Students using one of these items to come to school must remember they cannot ride these onto the school property.
- If your child chooses to ride something to school, please note that bicycles should be locked in the rack; however, there is no secure place to store any other wheeled devices at our school. Since these items are valuable, we encourage you to talk with your child, and decide together whether or not you wish to assume the risk of having such items here at school. Should storage of wheeled devices other than bicycles become a problem, the school reserves the right to suspend this privilege at a future date.

VALUABLE ITEMS

Students should never bring valuable or treasured items to school. This includes electronic devices, computer games, or other electronic games as well as special mementos such as jewelry, cash, coin collections, souvenirs, card collections, or other prized possessions. We cannot be responsible for such costly or irreplaceable items.

We are unable to secure student's personal items while at school. Parents should not allow their students to bring these items to school. When in doubt, leave it at home.

Students should not buy, sell, or trade any items among themselves. This avoids any questions about ownership, and helps protect student property. A lost-and-found box is in the school. Please feel free to check it for any missing articles when you are in the building.

ELECTRONIC DEVICES

Students are not permitted to use electronic devices in school. Any device brought to school must be kept off **and** in the student's locker.

Electronic devices include, but are not limited to:

- Cell phones
- MP3 players (iPods, etc.)
- Electronic games

TARDINESS TO CLASS OR SCHOOL

Student must be in their assigned classroom on time. Parents will be notified by the administrator if a student's tardies are deemed excessive. If the student's

tardies are excessive, the student will be assigned lunch detention or after-school detention(s).

HALL PASSES

Any student without a hall pass will be returned to class immediately.

- **Red Pass:** Used and authorized by classroom teachers to allow a student to go to their locker only.
- **Green Pass:** Used and authorized by classroom teachers to allow a student to go to the restroom only.
- **White Written Pass:** Used and authorized by staff to allow a student to visit the LRC, Guidance Department, Nurse, or Main Office.

BOOK BAGS/BACK PACKS

Students are required to store their book bags/back packs in their lockers when they report to school at the beginning of the day. No book bags/back packs are to be carried from class to class. At the end of the day, students may use their book bags/back packs to take books home. Students may not use a lightweight drawstring bag or purse as a book bag. Carrying a book in a purse constitutes a back pack.

HOMEWORK GUIDELINES

Research provides strong evidence that, when used appropriately, homework benefits student achievement. The purpose of homework is to enrich or extend school instruction, and to give our students opportunities to maintain new learning through independent practice. At Mead Junior High, homework will be utilized to emphasize the importance of learning in settings other than a classroom. Students are asked to do their personal best on all work in a timely manner.

Students will be held accountable for all assignments. A zero will not be given on any assignment provided the assignment is satisfactorily completed in a timely manner. Late work will be accepted and graded by teacher's and/or team's discretion of no less than 50% of the total grade. In addition, modifications and adaptations to homework will also be made at a teacher's and/or team's discretion as necessary.

Mead students use an assignment notebook to help them develop organizational skills and learn responsibility. This book also serves as a communication tool between home and school. The assignment notebook used in grades 7th and 8th is given to your student during the first week of school.

Please feel free to contact your student's teacher(s) if there is a special problem. Finally, please make an effort to be at home and available during homework time and

remember to praise your student and comment on improvements, while encouraging your student to work hard and always do his/her best.

What is the Mustang Homework Round-Up?

The Mustang Homework Round-Up is a homework accountability program. Any student who has three or more missing assignments will be served a letter on Friday afternoons by the Administration stating that they are required to participate in the Round-Up.

Listed below is the weekly process that Mead will utilize to make students accountable:

1. **Teacher enters incomplete assignments as "missing" in Gradebook.**
2. **Friday PM:** Students with three or more missing assignments are served a Round-Up letter. Please note, that we will be running these reports every Friday morning. If a student turns in a late assignment on Friday, there is a possibility that they will still receive a missing assignment letter due to the fact that the teacher may not have had time during the day to update the report.
3. **Weekend:** Students are responsible for completing their missing assignments from the teacher(s) listed on the Round-Up letter.
4. **Monday Lunch/Study Hall Period:** Student must complete ALL of the missing homework assignments listed on their letter. Students are required to turn them in to the Round-Up Supervisor in Room 111 at the beginning of their Lunch/Study Hall period if they want to avoid being in the Round-Up for the week.
5. **Monday-Friday Lunch/Study Hall Period:** If a student fails to turn in all of their missing assignments on Monday, they will be in the Round-Up during their lunch period in room 111 starting Monday and everyday until all missing assignments are adequately completed and turned in to their Round-Up Supervisor.
6. **Thursday After-School:** If students fail to complete their missing assignments by the end of the Round-Up on Thursday, they must serve a mandatory after-school detention on Thursday afternoon in order to finish their missing work.

This cycle will repeat weekly. If a student finds there was an error on their homework report, the student needs to discuss this issue with the specific content area teacher by the end of 9th period on Monday. If you have any questions about the program, please let us know.

ASSIGNED BUS

Students must ride only their bus with their bus pass at all times. Students are not allowed to ride another student's bus. This is an important district policy and will be followed by all District 54 students. No exceptions to this policy will be made. Written request by parents will not be honored.

PBIS Components:

COOL TOOL - Lesson plans used to teach the behavior expectations One of the most important parts of the PBIS system is that behavioral skills and expectations are taught directly to the students. The lessons will teach all the students what is expected of them and how they are to behave. During the school year, new lessons will be taught every Wednesday during our Social Emotional Learning Period to all the students. All students will be taught Cool Tools that will impact our school and are based upon the needs of our students. The first opportunity to review appropriate behavior will happen the first day of school when we host our "Camp Mead" where students will travel through the key areas of the school to review the "Mead Stampede" and what that looks like in those key areas.

HORSESHOES - A Reward System Another part of the PBIS system is the use of consistent positive reinforcement of appropriate behavior. All staff members who observe students following the Mead Stampede will issue Horseshoes. Students should be randomly receiving Horseshoes for demonstrating appropriate behavior. Students can earn Horseshoes in all areas of the school (classroom, cafeteria, hallway, etc.) and from all staff members. Research shows us that positive reinforcement is one of the best ways to not only change poor behavior, but also to maintain appropriate behavior. The Mead staff is committed to making sure that students who demonstrate positive behaviors will receive Horseshoes. Ask your child about the Mead Mall and other ways to use their earned Horseshoes!

BUILDING DISCIPLINE - Emphasis at Mead Junior High School is for students to practice self-discipline and accept more responsibility for their behavior. Behavior that is disruptive to the education process and infringes upon the rights of others will not be tolerated. Students displaying significantly inappropriate behavior will receive an office discipline referral. Parents will be notified by the school administrator following an office discipline referral.

OFFICE DISCIPLINE REFERRAL FORM (ODR) - Unfortunately, even with teaching our expectations and offering pre-corrections, some students will still demonstrate inappropriate behavior. Statistics show that this is a small percentage of a school's population, less than 20%. For those instances, there is an Office Discipline Referral Form. The form will help teachers be more consistent not only with enforcing our Mead Stampede, but also in taking corrective action when students have demonstrated a misunderstanding of our expectations. We will

also use this document and data to track where our students could benefit from re-teaching and reminders of the Mead expectations.

Examples of student actions that would result in an office referral would include: fighting; insubordination; serious verbal abuse or use of profanity or obscenity; acts that jeopardize the health, safety, and welfare of another; repeated and willful behavior that constitutes disregard for the rules and regulations of the school; and chronic behaviors involving tardies, absences, classroom disruptions, inappropriate language, and missing assignments.

1. Speak to your child about his/her behavior. (Please remember that your child may or may not tell you the entire story)
2. If you continue to have concerns after speaking with your child we ask that you contact the staff member who issued the consequence.

Our goal is to teach students positive behaviors, so that all students can work in a school environment that is safe, fun, free from distraction, and allows all students to reach their maximum learning potential.

Health Issues:

A registered nurse is at Mead Junior High every day. Parent communication will be made by the nurse's office if a student is ill and needs to go home. Any questions you have about immunizations, physicals, medications, or special health concerns should be directed to the nurse at 847-357- 6016.

MEDICATION POLICY - Medications will be given to your child in accordance with Board of Education policy requiring:

- a District 54 consent form signed by the parent;
- District 54 form completed by the physician; and
- the medication in a prescription container.

(This includes all over the counter Medications)

PHYSICAL EXAMINATIONS - State law requires students to have an updated physical examinations and all required immunizations on file. If a student has hopes of participating in an interscholastic sport, then they must have an updated physical examination on file in the nurse's office. If you have any questions about your child's physical, please call the school nurse.

IS MY STUDENT SICK? SHOULD I SEND MY STUDENT TO SCHOOL? The reasons that may constitute a student being sick and unable to attend school include fever, vomiting, diarrhea, contagious disease and rash of an unknown origin. Regarding a student having a fever, your student should be fever-free without medicine for 24 hours before returning to school. Students who are ill should not be sent to school for their own good and the welfare of others.

Physical Education:

Generally, we assume that students well enough to attend school are also well enough to participate in Physical Education related activities. An exemption to participating in PE requires a doctor's excuse. Every day that a student-athlete is medically exempt from participating in Physical Education, they are not allowed to participate in interscholastic sports practice or game that afternoon/evening.

Interscholastic Sports/Extracurricular Activities:

It is the philosophy of Mead's interscholastic sports and extracurricular activities program to provide a variety of opportunities to teach values in a competitive and/or fun atmosphere while enhancing character through organized activities. Mead believes that participation in interscholastic sports and extracurricular activities is an integral part of the educational process and allows for the development of skills in both group and individual experiences. Mead believes that participation is a privilege and that students participating in sports and/or clubs will uphold Mead's behavioral expectations of respect, responsibility, and safety during their school hours and in their community at large. If a student is not able to maintain these behavioral expectations, the Mead faculty reserves the right to suspend/remove a student from the sport or club.

Emergency Contacts

Please notify the school office if any important contact information changes during the year. Current home and work telephone numbers, addresses, and emergency contacts are essential.

School Closings

During severe winter weather the school district has the responsibility of deciding whether to close schools. When these serious conditions exist (such as snow, ice, and extremely cold temperatures), parents should review their own situation and decide if they should send their students to school if school remains open. If a parent decides to keep the students at home, the absence will be considered "excused," and all work may be completed when the student returns to school.

To find out whether or not school is in session on inclement weather days, parents are encouraged to check the following sources:

Radio Stations:

AM Stations: WGN (720), WBBM (780)

Television Stations: CBS Channel 2, NBC Channel 5, ABC Channel 7,
WGN Morning News-Channel 9,
FOX Channel 32, CLTV News
(Cable channels vary)



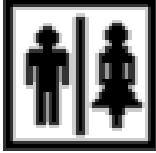



Emergency Closing Center Hotline 1-847-238-1234, enter 847-357-5000 and you will be told if our district has made the decision to close schools.

District 54 website - <http://www.sd54.org>

Emergency Closing websites: www.cancellations.com ,
www.emergencyclosings.com

AlertNow: District 54 contracts with the AlertNow rapid communication system. In an emergency situation, all the phone numbers in a student's record will be called (home, work, cellular and emergency contacts). If, however, District 54 was only making an announcement, such as a snow day, we would call only your primary number. Please remember to keep your contact information updated.

Parents are asked to please **NOT** call their local school or the District 54 administrative offices for information on school closings. Switchboards must remain open for emergency purposes.

Mead Behavior Matrix 2011-2012	Dress 	Hallways and Lockers 	Restrooms 	Bus/Field trips 	Classrooms 	Lunch/Cafeteria 
Be Responsible	<ul style="list-style-type: none"> ▪ Dress appropriately for weather ▪ Follow Mead dress code policies 	<ul style="list-style-type: none"> ▪ Stay "RIGHT AND QUIET!" ▪ Observe 3 Minute passing period ▪ Move toward destination without stopping ▪ Store backpacks in locker during school hours (7:30-2:15) 	<ul style="list-style-type: none"> ▪ Use during passing period when possible ▪ Use nearest restroom in a timely manner ▪ Sign out/sign in, use classroom hall pass 	<ul style="list-style-type: none"> ▪ Turn off, remove and store all electronics in a safe place ▪ Listen to and follow directions ▪ Sit or go to appropriate areas ▪ Must present bus pass ▪ Once boarded, you must stay on the bus 	<ul style="list-style-type: none"> ▪ Complete all assignments on time ▪ Be prepared, ready and on time to learn ▪ Have and use assignment notebook ▪ Sign out/sign in and use classroom hall pass 	<ul style="list-style-type: none"> ▪ Remain seated ▪ Listen to and follow directions of ALL adults ▪ Arrive with lunch and/or money on designated days
Be Respectful	<ul style="list-style-type: none"> ▪ Follow Mead dress code policies ▪ Wear appropriate clothing in school 	<ul style="list-style-type: none"> ▪ Close locker gently ▪ Respect others' space and belongings ▪ Use appropriate language, tone and inside voice 	<ul style="list-style-type: none"> ▪ Respect school property ▪ Respect the privacy of others ▪ Clean up after yourself ▪ Use appropriate language, tone and inside voice 	<ul style="list-style-type: none"> ▪ Respect school/bus/and others' property ▪ Respect others when boarding and exiting the bus ▪ Use appropriate language, tone and inside voice 	<ul style="list-style-type: none"> ▪ Follow directions and classroom expectations ▪ Use appropriate language, tone and inside voice ▪ Keep hands, feet and objects to self 	<ul style="list-style-type: none"> ▪ Wait for permission to leave table ▪ Respect others' space and belongings ▪ Patiently wait your turn in line ▪ Use appropriate language, tone and inside voice
Be Safe	<ul style="list-style-type: none"> ▪ Pants must be secured around waist ▪ Store headwear, jackets, and/or gloves in locker 	<ul style="list-style-type: none"> ▪ Close locker gently ▪ Walk 	<ul style="list-style-type: none"> ▪ Keep hands, feet, and objects to self ▪ Report damaged property or accidents 	<ul style="list-style-type: none"> ▪ Keep hands, feet, and objects to self ▪ Stay seated at all times ▪ Keep aisles clear ▪ Enter and exit in an orderly fashion 	<ul style="list-style-type: none"> ▪ Respect others' space and belongings ▪ Keep isles clear and work area neat ▪ Use materials and equipment in a safe manner 	<ul style="list-style-type: none"> ▪ Keep hands, feet, and objects to yourself ▪ Clean up eating area before leaving cafeteria ▪ Report accidents and spills immediately to supervisors

**Schaumburg Community Consolidated
School District 54**

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